

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
THIRD MUNICIPAL DISTRICT**

**ADMINISTRATIVE ORDER 2020-15 Amended
REGARDING PRE-TRIAL CONFERENCES IN PARENTAGE CASES**

SUBJECT: Direct Procedures for email scheduling remote pre-trial/case management via telephonic or *Zoom* conference without filing a motion

DATE: During Reduction in Court Hours Amid COVID 19

IT IS HEREBY ORDERED that:

1. On a temporary basis, attorneys and self-represented litigants with matters properly pending before this court may schedule a remote pre-trial/case management telephonic or *Zoom* conference directly with Judge Colleen Reardon Daly, Calendar 83 via this email address:

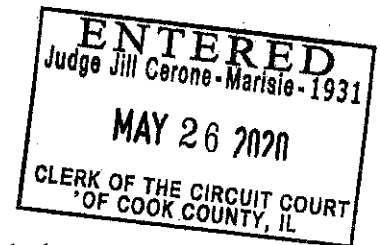
ccc.d3parentage@cookcountyil.gov

2. As long as the matter is already currently pending before Calendar 83 no motion is required to be filed in order to schedule a conference with the judge.
3. The following procedure shall be followed:
 - By agreement counsel/self-represented litigants, with the other counsel/self-represented litigant copied on the email, will email the court at **ccc.d3parentage@cookcountyil.gov** an initial request for a *Zoom* or telephonic conference. The email shall contain the case name, case number, pre-trial/case management issue(s), and requested date(s) and time(s) of conference.
 - The judge will respond to the email in order to confirm (or re-schedule) *Zoom* or telephonic conference date and time.
 - If conference is via *Zoom* the judge shall host the conference, sending invites via email prior to the pre-trial/case management to all counsel/self-represented litigants of record.
 - If conference is to be telephonically not via *Zoom* one party may provide a conference call in number with access code to the judge and all counsel of record/self-represented litigants of record, or a method for counsel/self-represented litigants and the judge to speak together in a phone conference.
 - Attorney(s)/self-represented litigants shall email courtesy copies to the judge at least 24 hours prior to the pre-trial.

- The *Zoom* or telephonic conference and the conference shall not be saved.
- All counsel of record/self-represented litigants shall be copied on every email communication with the judge.
- The court may make recommendations after the pre-trial. Should an agreed order result from such recommendations, the attorneys/self-represented litigants shall have the order entered pursuant to the procedure set forth in General Order 2020-07 (temporary agreed orders) or General Order 2020-12 (final agreed orders).
- The case will remain on the call for calendar 83 unless the agreed order specifically says “off call.”
- All other matters shall be scheduled in accordance with the General Orders recently entered by the Presiding Judge.

DATED: May 26, 2020

ENTERED:



Jill C. Marisie
JILL C. MARISIE
Presiding Judge
Third Municipal District