

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, CHANCERY DIVISION

GENERAL ADMINISTRATIVE ORDER NO. 2009 – 03

SUBJECT: CIVIL COVER SHEETS

Pursuant to General Order 3.1 of the Circuit Court of Cook County, the Clerk of the Circuit Court of Cook County is charged with effectuating the random assignment of cases in the Chancery Division. To assist the Clerk in this function, a Civil Cover Sheet has been developed for attorneys and litigants to complete upon the filing of each case.

Effective March 1, 2005, the Chancery Division was reorganized into two separate Sections, the General Chancery Section and the Mortgage Foreclosure/Mechanics Lien Section. For administrative and record keeping purposes, it has been determined that a separate Civil Cover Sheet should be used for each Section of the Chancery Division.

IT IS, HEREBY, ORDERED AS FOLLOVED:

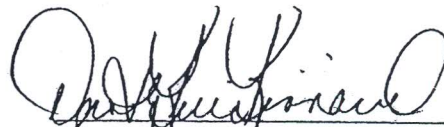
1. Effective July 1, 2009, the Clerk of the Court shall use one cover sheet, as designated by the Presiding Judge, for the General Chancery Section and a separate cover sheet, as designated by the Presiding Judge, for the Mortgage Foreclosure/Mechanics Lien Section. The initial cover sheets to be used shall be in a substantially similar format as attached to this Administrative Order.
2. Amendments to the two Civil Cover Sheets may be made upon written directive of the Presiding Judge, without the need for further General Administrative Orders.

ENTERED

JUN 30 2009

JUDGE
DOROTHY KIRIE KINNAIRD - 276

ENTER:



Dorothy Kirie Kinnaird
Presiding Judge
Chancery Division

Date: June 30, 2009