

COUNTY DIVISION PROCEDURES FOR REMOTE HEARINGS - NAME CHANGE PETITIONS

Consistent with the General Administrative Orders entered by Chief Judge Evans regarding limited court operations during the COVID-19 pandemic, beginning Monday, June 1, 2020, name change hearings will be conducted remotely via Zoom Videoconference.

1. You may request a zoom hearing by sending an email to Korin.navarro@cookcountyil.gov or call 312-603-4324. Please be sure to include a case number in all correspondence. Your request will be forwarded to the calendar judge.
2. If you have filed a 298 Fee Waiver Petition it can also be emailed to Korin.navarro@cookcountyil.gov and she will forward it to the calendar judge for review.
3. Petitioner shall contact Korin Navarro to receive information as to what documents are needed prior to scheduling a Zoom Videoconference for the Name Change hearing (and 298 Fee Waiver Petition if needed).
4. Illinois Photo Identification, Birth Certificate and any other necessary documents should be e-filed before a hearing can be scheduled. If you have an exemption from e filing documents can be emailed.
5. Once documentation is received, an email will be sent to petitioner containing Zoom login information, along with the date and time that the Name Change hearing will be held. Please note that for a minor's name change, the minor must be present during the Zoom hearing.
6. The court will enter orders remotely and a copy of the signed and filed order will be emailed back to the petitioner.
7. To obtain a certified copy of the signed order from the Clerk of Circuit Court, petitioner can email a request to Countydivservices@cookcountycourt.com

Note: Any June cases that are not scheduled for a zoom hearing will be continued according to the continuance scheduled attached.

ORIGINAL DATE	CONTINUED TO:
June 1, 2020	July 20, 2020
June 2, 2020	July 21, 2020
June 3, 2020	July 22, 2020
June 4, 2020	July 23, 2020
June 5, 2020	July 24, 2020
June 8, 2020	July 27, 2020
June 9, 2020	July 28, 2020
June 10, 2020	July 29, 2020
June 11, 2020	July 30, 2020
June 12, 2020	July 31, 2020
June 15, 2020	August 3, 2020
June 16, 2020	August 4, 2020
June 17, 2020	August 5, 2020
June 18, 2020	August 6, 2020
June 19, 2020	August 7, 2020
June 22, 2020	August 10, 2020
June 23, 2020	August 11, 2020
June 24, 2020	August 12, 2020
June 25, 2020	August 13, 2020
June 26, 2020	August 14, 2020
June 29, 2020	August 17, 2020
June 30, 2020	August 18, 2020
July 1, 2020	August 19, 2020
July 2, 2020	August 20, 2020
July 3, 2020	August 21, 2020

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