

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, CRIMINAL DIVISION**

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**Criminal Division Operating Procedure
(Effective 07-06-2020)**

Pursuant to the Chief Judge's General Order 2020-02 the following procedures will govern Criminal Division operations at the Leighton Criminal Court Building. Except as modified herein, all other and prior operating procedures remain in effect.

Court Operations - Consistent with the Chief Judge's General Order, court calls shall consist of both Zoom and in person proceedings. During the Zoom portion of any court call, only the judge, court clerk and deputy will be allowed in the courtroom. During the in person segment of any court call, all social distancing protocols will be enforced including those involving room capacity. Lawyers, defendants, witnesses nor members of the public, shall appear in any courtroom unless specifically scheduled by the judge presiding in that courtroom. It is not anticipated that lawyers and their clients appear in court simply because the case is on the call for that date. Lawyers should Zoom into the court call and only appear in court if the matter has been scheduled for an in person proceeding.

Excluding courtroom 101, sixteen (16) courtrooms will operate each day. Judges will conduct their calls either 2 or 3 days per week from their assigned courtroom. (See Criminal Division Operating Schedule) All court calls, except as noted herein, shall start at 9:30 a.m. Court calls shall begin with Zoom proceedings in a manner consistent with current policy. All matters may be heard via Zoom except for trials and evidentiary hearings. Upon completion of the Zoom portion of the call, the court shall recess and stop all Zoom and livestreams. The court

shall then reconvene and address in person arraignments and other in person matters as scheduled by the court. Priority is to be given to in custody defendants. Cases involving in custody defendants may be scheduled for in person hearings at the discretion of the court.

Assignments – The assignment call will be heard each day by Zoom in courtroom 101 at 9:00 a.m. All cases assigned to judges in the Leighton Building, will be given a date approximately one week later for arraignment. On the date of arraignment, defendants are to appear in person in the assigned courtroom at 1:00 p.m. All cases assigned to courtrooms in the suburban districts, shall be given a one week date for arraignment. Times for arraignments in suburban districts are set by those districts.

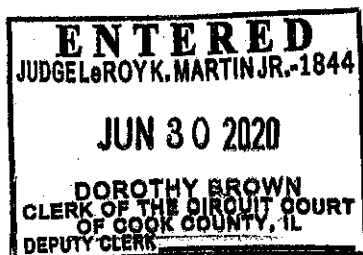
Sexually Violent Persons – The SVP call will be heard at 10:00 a.m. Monday, Wednesday and Thursday in Courtroom 101.

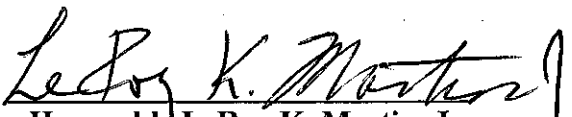
Expungement/Sealings – Expungements and sealings will be heard Tuesday, Wednesday and Thursday at 1:30 p.m. Further information on this call shall be subject to a separate order.

Fitness Evaluations – Forensic Clinical Services resumed its operations on June 26, 2020. Fitness evaluations may be scheduled as needed.

Please refer to the court's June 8, 2020 Operating Procedure for Zoom information and protocols.

Dated: June 30, 2020



ENTERED: 
Honorable LeRoy K. Martin, Jr.
Presiding Judge
Circuit Court of Cook County
Criminal Division