

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS  
DOMESTIC VIOLENCE DIVISION**

**ADMINISTRATIVE ORDER 2020-DV-17**

**(This Order is being amended to reflect the correct Administrative Order number.  
This Order replaces 2020-DV-15. Amended June 16, 2020.)**

**RE: POST-CARD NOTICES TO BE MAILED**

Pursuant to General Administrative Order 2020-02 (amended May 28, 2020), the resumption of court operations has been extended to July 6, 2020.

Therefore, **IT IS HEREBY ORDERED** that the Clerk of the Circuit Court shall mail out post-card notices to all Petitioners, Respondents, and attorneys of record for all cases that are scheduled to return to court from July 6, 2020 through August 3, 2020. The Clerk of the Circuit Court shall inform the Petitioners, Respondents, and attorneys of record of the following:

A. Civil Court Case notices shall provide the following information:

- a. If you have a scheduled or continued court date from July 6, 2020 through August 3, 2020 in the Domestic Violence Courthouse, **YOUR COURT DATE WILL BE HELD REMOTELY (OVER PHONE OR VIDEO). YOU DO NOT NEED TO COME TO THE COURTHOUSE.** If you have a court date in the Domestic Violence Division at 555 W. Harrison between July 6, 2020 through August 3, 2020 **you are to call (312) 325-9041 the day before your scheduled court date** for any cases in the following courtrooms to get videoconference and Zoom application access codes:
  - i. Courtroom 201, Calendar 71, Judge Levander Smith
  - ii. Courtroom 202, Calendar 72, Judge Beatriz Frausto-Sandoval
  - iii. Courtroom 304, Calendar V3, Judge Marina Ammendola

All Calendar 71, 72, and V3 cases shall be heard remotely via Zoom (phone or video). **You cannot call this number until the day before your scheduled court date.** The phone number, 312-325-9041, you are calling does not have voicemail capabilities, **do not leave a message.** When you call the phone number please listen to the prompt and write down the access code for your courtroom, then dial in with the Zoom access code on your court date **ONLY.**

- b. To download Zoom on a laptop or desktop, go to <https://zoom.us/download> and select Zoom Client for Meetings. Once the download is complete, open up the application and select Join a Meeting. You will join using the access code provided when you call (312) 325-9041. Enter the meeting ID that corresponds to the courtroom to which your case is assigned and enter your name and case number in the name section (below the meeting ID box). Make sure you connect to audio and video. You may also download the Zoom application on your smartphone or other mobile device by going to your phone's application store and searching for Zoom (Zoom Cloud Meetings). You will join using the same steps outlined above.
- c. If you do not have access to a smart phone, mobile device, or a computer with internet access you may dial (312) 626 – 6799 and enter the corresponding Zoom ID. Listen carefully for instructions on how to join.

B. Criminal Court Case notices shall provide the following information:

- a. If you have a scheduled or continued court date from July 6, 2020 through August 3, 2020, **YOUR COURT DATE WILL BE HELD REMOTELY (OVER PHONE OR VIDEO). YOU DO NOT NEED TO COME TO THE COURTHOUSE.** If you have a court date in the Domestic Violence Division at 555 W. Harrison between July 6, 2020 through August 3, 2020 **you are to call (312) 325-9041 the day before your scheduled court date** for any cases in the following courtrooms to get videoconference and Zoom application access codes:
  - i. Courtroom 301, Branch 60, Judge Laura Bertucci-Smith
  - ii. Courtroom 401, Branch 61, Judge Jeanne Wrenn
  - iii. Courtroom 402, Branch 62, Judge Callie Baird
  - iv. Courtroom 404, Branch 63, Judge Megan Goldish

**You cannot call this number until the day before your scheduled court date.** The phone number, 312-325-9041, you are calling does not have voicemail capabilities, **do not leave a message.** When you call the phone number please listen to the prompt and write down the access code for your courtroom, then dial in with the Zoom access code on your court date **ONLY.**

- b. To download Zoom on a laptop or desktop, go to <https://zoom.us/download> and select Zoom Client for Meetings. Once the download is complete, open up the application and select Join a Meeting. You will join using the access code provided when you call (312) 325-9041. Enter the meeting ID that corresponds to the courtroom to which your case is assigned and enter your name and case number in the name section (below the meeting ID box). Make sure you connect to audio and video. You may also download the Zoom application on your smartphone or other mobile device by going to your phone's application store and searching for Zoom (Zoom Cloud Meetings). You will join using the same steps outlined above.

- c. If you do not have access to a smart phone, mobile device, or a computer with internet access you may dial (312) 626 – 6799 and enter the corresponding Zoom ID. Listen carefully for instructions on how to join.

This Order is entered on this 16<sup>th</sup> day of June, 2020 and shall be spread of record and published.

*Raúl Vega #1863*

Raúl Vega  
Presiding Judge  
Domestic Violence Division  
Circuit Court of Cook County

**Judge Raul Vega**

**JUN 16 2020**

**Circuit Court- 1863**