

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
LAW DIVISION

GENERAL ADMINISTRATIVE ORDER 13-2
MANDATORY REGISTRATION FOR ELECTRONIC (EMAIL) COURT
NOTICE AND REINSTATEMENT OF NOTICE BY MAIL (POSTCARD
NOTICE)

This order is being entered to ensure that cases will not be delayed by lack of notice as the court transitions between the long-established practice of providing postcard notice by mail to electronic (email) notification of computer generated court dates.

It is the court's goal to ensure that all attorneys and litigants get secure, timely and accurate notification of all computer generated court dates.


It is the court's belief that electronic (email) notification should be implemented, by participation in the Clerk of the Circuit Court of Cook County's E-notice Program, while postcard notice by mail is being phased out.

IT IS HEREBY ORDERED:

1. All attorneys and litigants are required to follow the policy and procedures established by the Clerk of the Circuit Court and to register for electronic (email) notice from the court.
2. This order makes mandatory the production and mailing of postcard notice for all court calls and occurrences for which postcard notice was previously produced and mailed.
3. The Clerk of the Circuit Court is ordered to resume production of all postcard notice *nunc pro tunc* to the date production was terminated and to mail those postcards in a timely fashion.
4. The production and mailing of postcard notice will be done as a courtesy and without the statutory fee applied until January 2, 2014.
5. The Clerk of the Circuit Court is ordered to include language on each postcard produced, requiring the recipient to comply with the court's order to register for email notification, or be subject to the statutory fee after January 2, 2014, for receipt of postcard notice. (This fee may be subject to waiver for litigants that have received previous court approval to proceed as indigent pursuant to Illinois Supreme Court Rule 298.)

6. Post card notice for all court calls and occurrences will continue to be produced and mailed to attorneys and litigants who have not registered for email notification until further order of court.

ENTERED:


WILLIAM D. MADDUX
Presiding Judge, Law Division

