

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

REQUEST FOR CERTIFIED COPIES OF COURT RECORDS IN ADOPTION PROCEEDINGS

Date of Request: _____ Case File No. _____

Requestor's Name: _____ Relationship to Adoptee _____

Street Address: _____

City/State/Zip: _____

Home Telephone: _____ Work Telephone: _____

REQUIRED INFORMATION

ADOPTIVE PARENTS NAMES:

a) Father: _____ b) Mother: _____

ADOPTEE:

a) Full Adoptive Name: _____

b) Date of Birth: _____ Place of Birth: _____
Month/Day/Year City/State

INFORMATION REQUESTED

- a) Decree of Adoption
- b) Certificate of Adoption
- (c) General Information

REASON FOR REQUEST (REQUIRED)

TO PROCESS YOUR REQUEST, WE MUST RECEIVE THE FOLLOWING:

- ◆ A copy of a valid Driver's License, State ID or Passport; if address above is different, please explain:
_____.
- ◆ A Certified or Notarized copy of your Signature.
- ◆ If Petitioner's last name is different due to marriage, or change of name, must provide a copy of marriage license or certified copy of Court Order changing your name.
- ◆ If requesting a copy of "Decree of Adoption", please enclose a money order or check in the amount of \$9.00.
- ◆ If requesting a copy of "Certificate of Adoption", please enclose a money order or check in the amount of \$9.00.
- ◆ Check or Money Order payable to: "Clerk of the Circuit Court of Cook County".