

SETTLEMENT CONFERENCE WORKSHEET

****This document may be reproduced for ease, however it may not exceed 5 pages ****

FACTS

UNDISPUTED:

DISPUTED:

ISSUES AND OFFERS

NEEDS/PRIORITIES

OFFERS/ DEMANDS

CASE ANALYSIS: OUR PERSPECTIVE

STRENGTHS

WEAKNESSES

CASE ANALYSIS: THEIR PERSPECTIVE

STRENGTHS

WEAKNESSES

OPTIONS (generate a list of possible options for consideration.)

1. _____
2. _____
3. _____
4. _____
5. _____

ADDITIONAL IDEAS:
