

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
DOMESTIC RELATIONS DIVISION**

ADMINISTRATIVE ORDER: 2020 D 7 Amended

SUBJECT: Procedures to Request Extension of a Plenary Order of Protection in Response to General Administrative Order 2020-01 (as amended March 28, 2020), Amended in Response to General Administrative Order 2020-02

EFFECTIVE IMMEDIATELY, IT IS HEREBY ORDERED THAT:

1. During this time of reduced in person court operations and until further Order of Court, litigants in a Domestic Relations case who have previously obtained a Plenary Order of Protection that is set to expire on or after March 17, 2020 are hereby granted leave to submit a Motion Requesting Extension of the Plenary Order of Protection, if the movant believes the circumstances warrant an extension, to the regularly assigned calendar judge via email to:
 - a. the Court Coordinator for any judge who maintains an individual calendar, or
 - b. the Court Coordinator for the applicable judicial team, or
 - c. the Division Administrator for any judge who does not have a Court Coordinator, or;
 - d. any other method directed by the judge assigned to the matter.¹

The Motion Requesting Extension of the Plenary Order of Protection shall be filed with the Clerk of the Circuit Court of Cook County electronically or, for self-represented litigants who qualify for an e-filing exemption, a complete Certification for Exemption from E-Filing shall also be attached to the email to court staff.²

Upon receipt of a Certification for Exemption from E-filing, court staff shall forward the Certification and all attachments to the Clerk of the Circuit Court of Cook County for processing and the Clerk shall accept the same as if they were hand-delivered by the movant.

2. Said motions will be reviewed and ruled upon by the regularly assigned calendar judge within 48 hours of receipt.
3. Any extension granted pursuant hereto shall provide:
 - a. that the Respondent is granted 14 days to file a responsive pleading with the Clerk of the Circuit Court of Cook County,
 - b. that the Petitioner is granted 7 days to file a reply to any responsive pleading filed by the Respondent,

¹ A list of contact information for all Court Coordinators and the Division Administrator is attached.

² Available at https://courts.illinois.gov/Forms/approved/efiling_exemption/efiling_waiver_cert.pdf or under the standardized forms menu at www.illinoiscourts.gov.

- c. that the matter is set for status before the regularly assigned calendar judge to determine further action within 28 days of the date that the Motion is ruled upon, and
 - d. that the Plenary Order of Protection is extended until the status date.
4. All email submissions concerning Motions Requesting Extension of the Plenary Order of Protection shall use the title: “Motion Requesting Extension of the Plenary Order of Protection”, Case Number, and Calendar Number.

**e.g., “Motion Requesting Extension of the Plenary Order of Protection”;
Case No. 2020 D 1234; Calendar 01.**

5. If an extension is granted, it shall be processed by the Court for entry into LEADS.
6. Nothing in this Order shall limit the ability of the Emergency Judge scheduled pursuant to Cook County Local Rule 13.2(f) to hear cases.

Dated the 2nd day of July 2020. This Order shall be spread upon the records of this Court and published. This Order replaces Administrative Order 2020 D 7 Amended which was entered May 28, 2020.

ENTERED:

S/Grace G. Dickler #1521

**HON. GRACE G. DICKLER
Presiding Judge
Domestic Relations Division**